

US LLC Order Form

www.Alexander-Hay.com

CLIENT NAME:	DATE:
MAILING ADDRESS:	
BUS. PHONE:	FAX:
EMAIL:	OTHER:

I agree to retain Alexander John Hay, Attorney at Law, to provide the following services:

SERVICE	COST OF SET UP	MAINTENANCE COSTS	TO ORDER PLEASE CIRCLE
<p>US LLC Package – Includes all necessary formation documents, EIN (federal tax number), a US mailing address with mail forwarding as needed, a private email to be used with the financial services provider that will forward to your personal email, the first year Annual Registered Agent and Office fees, and the first year Annual Nominee Manager fees. <u>DOES NOT INCLUDE a US business bank account</u>, but does include a basic set of instructions on how to open your business account at <i>TransferWise</i> (NOTE: We are not related to or affiliated with <i>TransferWise</i>. If you are unable to open a personal <i>TransferWise</i> account you will be unable to open a business account for your US LLC – see below).</p>	\$1,250.00	Annual Registered Agent: \$250.00 Annual Manager: \$500.00 Annual Government Fee: Will Depend upon the State.	YES
<p>All Inclusive US LLC Package with the International Privacy Trust – Has all of the above features plus an International Privacy Trust used to own the US LLC. If properly established this can provide greater privacy, asset protection, and tax benefits. Includes assistance in structuring of the trust in order to provide maximum benefits, certified trust documents, the first year Annual Trustee fees, and the first year Annual Protector fees.</p>	\$2,000.00	Annual Registered Agent: \$250.00 Annual Manager: \$500.00 Annual Government Fee: Will Depend upon the State. Annual Trustee Fees: \$500.00 Annual Protector Fees: \$250.00	YES
<p>TransferWise Company Account – If you are unable to open your own company account, or you simply do not want your name on the account for privacy reasons, then the Nominee Manager can open the <i>TransferWise</i> account on your behalf.</p>	\$300.00	Paralegal Services that may be required from time to time to deal with <i>TransferWise</i> will be billed at \$75 an hour.	YES
<p>US Company Business Bank Account – If you need a US company business bank account that provides more complete financial services, employee debit cards, etc. then the Nominee Manager can open such an account on your behalf. Contact us about the details of how this will work or check out FAQ on the website.</p>	\$1,500.00	Paralegal Services that may be required from time to time to deal with banking issues will be billed at \$75 an hour.	YES
<p>INITIAL DEPOSIT FOR EACH ACCOUNT (DEPOSIT MAY BE IN USD CONVERTED AT THE DAILY RATE)</p>		MINIMUM DEPOSIT \$100 PER ACCOUNT \$ _____	

REQUIRED INFORMATION:

1. Preferred Name for US LLC: (please feel free to offer more than one name.) Preferred Name for International Privacy Trust: (please feel free to offer more than one name.)	
2. Do you want mail and/or faxes that the Nominee Officer determines to be important scanned and emailed to you (this will not include junk mail)? You will be billed at the normal per page rate of \$.50 per page or \$5.00 whichever is greater.	(circle choice): YES or NO
3. We will establish an email for you as follows: [username]@legio-x.com . This email will be used for banking contact. Email sent to this address will be forwarded to the above email address unless you specify another address in the blank to the right.	Alternate Email Address for email forwarding:
4. Please describe the nature of your business, or the company's proposed business:	

I acknowledge and agree to the above fee arrangement: X _____
CLIENT SIGNATURE

PAYMENT INSTRUCTIONS:

- Print document and complete data in clear block letters. Then sign. Include a clean scan copy of your Passport or ID.
- Fax Order Form & ID: +1-419-710-4339 (USA), or email to order@alexander-hay.com.
- Upon receipt of fax or email we will send you an invoice with payment instructions and more information on formation procedures.
- Upon receipt of final payment we will confirm and complete the package with any additional details required as requested.

MISCELLANEOUS:

1. Work foreseen in this agreement will include only the preparation of the paperwork, telephone calls, and shipping and delivery of documents.
2. This case is being accepted subject to review by supervising consultant. Upon review it may be declined. If declined, any fees accepted will be refunded.
3. The retainer is non-refundable and represents the minimum fee for accepting this case. Failure to keep account up to date may result in withdrawal of representation by consultant.
4. Client shall keep consultant informed of any changes of address and/or phone numbers.
5. Client must respond within a reasonable time to requests for information, documents, etc.
NOTE: This system may not provide immediately asset protection if there are prior creditors and liabilities. It would be best if the system was in place before such liabilities are incurred rather than after. Otherwise, there may be a time period before the transfers are safe from creditors, depending upon state laws and regulations. If you intend to sell certain real property, these systems may be inappropriate.
6. Please see webpage for all additional terms and condition.